



**OFFICE USE ONLY**      Membership ID: \_\_\_\_\_  
Date received: \_\_\_/\_\_\_/\_\_\_      Amount: £ \_\_\_\_\_  
DD Form Inc.:     Y /  N  
Form Signed:     Y /  N  
Photo Taken:     Y /  N      Checked By: \_\_\_\_\_

# Membership Form

## Personal Details

Surname:\* \_\_\_\_\_

First Name(s):\* \_\_\_\_\_

Date of Birth:\* \_\_\_/\_\_\_/\_\_\_

Title:\*     Mr     Mrs     Miss     Ms     Other: \_\_\_\_\_

Address:\* \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Postcode:\* \_\_\_\_\_

Telephone:\* \_\_\_\_\_

Mobile:\* \_\_\_\_\_

Email:\* \_\_\_\_\_

How did you find out about Comberton Sports & Arts? \_\_\_\_\_  
\_\_\_\_\_

## Membership

Membership Type:\*

- Standard
- Pay & Play
- Corporate (Corporate members must show company ID)  
Name of company: \_\_\_\_\_

Category:\*

- Adult
- Senior (60+)      ID seen:  Y /  N
- Student      ID seen:  Y /  N
- Staff      ID seen:  Y /  N
- CVC Sixth Form      ID seen:  Y /  N

Payment Type:\*

- Annual (Full amount paid upfront)
- Monthly (by Direct Debit)
- Monthly (paid at Reception)

Please tick if you wish to receive newsletters or other promotional material:

If at any time, you wish to opt out of this promotional material, please call or email the CSA reception.

I confirm that I have read and understood the terms and conditions and that I have had the membership I have selected explained to me and know the areas that this allows me access. I understand that if I am paying by direct debit that I am committed to a minimum of 3 months. I understand that I may have to complete a medical questionnaire and subject to the answers I give may require me to provide a doctor's certificate. I confirm that the information given above is correct and understand that it will be held on a computer system for the sole use of Comberton Sports & Arts.

Signed:\* \_\_\_\_\_

Date:\* \_\_\_/\_\_\_/\_\_\_

# Membership Terms & Conditions

- A) A photo is required to be taken during the registration process to ensure the account assigned to the membership card belongs to the user.
- B) Membership cards are valid for the use at Comberton Sports & Arts for the activities included in the member's membership type.
- C) All members must produce their card on each visit to the centre.
- D) Membership cards are not transferrable and remain the property of Comberton Sports & Arts. Only the authorised cardholder may use the card.
- E) Access to the Fitness suite before 3pm is subject to restricted usage times advertised by Comberton Sports & Arts.
- F) Comberton Sports & Arts must be informed of any change in relevant circumstances or status that could affect the validity of the card.
- G) If personal circumstances change (e.g. injury), which may affect a members use of Comberton Sports & Arts and therefore the benefits of their membership, the sports centre manager may extend the period of membership. Proof of incapacity and a written request will be required.
- H) Comberton Sports & Arts reserves the right to amend benefits and conditions of use without prior notice.
- I) Comberton Sports & Arts reserves the right to withdraw a card and its advantages from a user who abuses the scheme or staff, or makes a false application. CSA etiquette guidelines apply.
- J) A card will become invalid if defaced or altered. If you lose or damage your card, you must notify reception. (Replacement cards will incur a charge of £5.00). Cardholders can pre-book all facilities up to 8 days in advance by quoting their membership number.
- K) Members are responsible for the replacement cost of any equipment in the result of loss and damage. Any abuse of privileges (e.g. card sharing) may result in loss of membership without refund.
- L) Whilst CSA will make every attempt to ensure a service/facility is available is advertised, from time to time equipment may be out of use, which may result in a reduced capacity or a facility being temporarily closed. No compensation will be offered for any loss, unless a WHOLE service/facility is closed for a period of over 14 days, e.g. all fitness classes, the whole fitness suite, gym etc.
- M) Annual memberships are only refunded in case of illness or injury. A valid doctor's note must be shown to the manager.
- N) All payment for activities and inductions must be paid upfront.
- O) Failure to notify CSA of your non-attendance at a fitness class, more than 3 times in a month, results in 1 week's exemption from booking further classes.
- P) All members must complete a PARQ form when signing up for a membership.
- Q) Member may book a maximum of one court for one hour per day.
- R) Applicants for concession membership must show valid photo ID.
- S) Students must prove that they are completing a full time course, minimum of 20 hours per week.
- T) Planned closure of facilities for improvement/maintenance will be advertised at least 4 weeks before closure where possible.
- U) Notification of cancellation should also be given to Comberton Sports & Arts by filling out a Cancellation Notification Form, available from reception allowing 28 days' notice. No refund will be made to the bank, building society or customer in cases where the customer fails to follow the above cancellation notices.

## **Data Protection Act 2018**

Under the Data Protection Act 2018, by your signing of this form, CSA takes this as your consent to CSA using your personal information in accordance with the Act for the following purposes: internal Promotions, Marketing and Mail shots, unless you have choose not to opt in.

## **Data Retention**

CSA will retain ex-member's data for a maxium of 6 years.